

Ultra Electronics - USSI is a federal contractor/subcontractor, and an Equal Opportunity/Affirmative Action Employer. As such, we are requesting the priority referral of protected veteran candidates. . Ultra Electronics - USSI has one hiring location in Indiana. Morgan Booker, Human Resource Generalist, is responsible for hiring at this location and can be reached at [jobs@ultra-ussi.com](mailto:jobs@ultra-ussi.com) or 260-248-3559.

**INDIANA  
WORKFORCE  
DEVELOPMENT**



**JOB ORDER FAX SHEET**  
Please Fax To The Office Nearest You  
Fort Wayne: 260-745-7757

FEIN: 35-2062560  
FEDERAL EMPLOYER IDENTIFICATION NUMBER

Company Name: Ultra Electronics – USSI

Street Address: 4578 E. Park 30 Drive

City, State, Zip: Columbia City, IN 46725

Are you a Federal Contractor or Sub-Contractor? Yes

Is there Bus Service to the Job Location? No

Is a Driver's License Required? No

CDL Endorsements Required? No

List Any Required License, Certification, Journey Card, etc...

**MUST HAVE U.S. CITIZENSHIP**

List type of Experience Required and the Amount of Experience needed:

1. Must be a US Citizen
2. Bachelor's degree in Business Administration, facility management or related field.
3. Minimum of 7 years experience as a maintenance manager or related managerial role.
4. Working experience and knowledge of plumbing, carpentry, electrical and mechanical systems
5. Experience in principles and practices of project management.
6. Effective time management and organizational skills.
6. Strong communication skills both written and verbal.
7. Strong computer skills and familiarity with Microsoft Office Suite.

Job Description:

Manage and maintain the functional operation of a 250K+ sq. ft. facility, including oversight for all plant equipment, housekeeping, ground's needs, and maintenance support of production machinery. Direct supervision of 3 Maintenance Technicians and 3 Custodians. Develop, coordinate and track plant capital projects. Support Program Management, Quality and Safety initiatives within the facility. Ensure company compliance to all applicable OSHA, Environmental and Government standards and regulations. Participate and support annual budgeting process for respective areas of responsibility. Provide satellite maintenance oversight for a second 45.5K sq. ft. remote facility and off site test location.

Job Title: Facilities Maintenance Manager

Number of Openings: 1

Duration of Job: Over 150 Days

Annual Salary Range: \$ 70,000 \$ 95,000

Number of Hours Per Week: 40

Day of Week (i.e. Mon – Fri): Mon-Fri

Education Requirements: See Below

Minimum Age Required: 18

How Should The Job Seeker Contact You:

Submit resumes on-line: [www.ultra-electronics.com/careers.php](http://www.ultra-electronics.com/careers.php)

Benefits: Health Insurance & Vacation

